

आईटीआई लिमिटेड की नया पत्रिका
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A House Journal of ITI Limited

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भारत 2023 INDIA

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आईटीआई लिमिटेड
(भारत सरकार का उपक्रम)
ITI LIMITED
(A Government of India Undertaking)

www.itilttd.in

वैश्विक संचार के लिए संपूर्ण समाधान
Total Solutions for Global Communications

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Shri Uma Shanker Pandey, Adviser and OSD to Member (Services), DoT Visits ITI Limited



Shri Satinder Kumar Jain, Sr. DDG (SU), DoT Visits ITI Limited



ITI Limited Participates in Aviation Exhibition held during Aero India Show 2023 at Yelahanka, Bengaluru



Shri R Shakya, DDG (PM), DoT and Government Director Visits ITI Limited

INSIDE THE ISSUE

Pg2

Shri Rajesh Rai Takes over Charge as CMD of ITI Limited

Pg7

Shri Satinder Kumar Jain, Sr. DDG (SU), DoT Visits ITI Limited

Pg4

Shri Uma Shanker Pandey, Adviser and OSD to Member (Services), DoT Visits ITI Limited

Pg8

ITI Limited Participates in Uttar Pradesh Global Investors Summit (UPGIS) 2023

Shri Rajesh Rai Takes over Charge as CMD of ITI Limited

The Government of India has appointed Shri Rajesh Rai to the post of Chairman and Managing Director of ITI Limited for a period of five years with effect from the date of his assumption of charge of the post i.e. 21st February 2023, till the date of his superannuation, or until further orders, whichever is the earliest.



In accordance with this Government of India order

dated 20th February 2023, Shri Rakesh Chandra Tiwari, Director Marketing has relinquished the additional charge of the post of Chairman and Managing Director with effect from 21st February 2023 and will remain Director-Marketing.

Shri Rajesh Rai is a seasoned telecommunication domain expert having more than 30 years of rich experience in Telecommunication Industry. Prior to assuming charge as CMD of ITI Limited, Shri Rajesh Rai served as General Manager of Mahanagar Telephone Nigam Limited (MTNL), Mumbai. Shri Rajesh Rai also has held prestigious post of Chief Technology Officer of Mahanagar Telephone Mauritius Limited (MTML) in Mauritius for 12 years, where he was responsible for CDMA, GSM, 3G & 4G Network Deployment, and customer acquisition.

Shri Rajesh Rai holds a Bachelors Degree of Engineering in Electronics from Madan Mohan Malviya Engineering College, Gorakpur, M.Tech (Computer Science) from Jawaharlal Nehru University, and MBA from FMS, Delhi University. Speaking on this occasion, Shri Rajesh Rai, the new Chairman and Managing Director of ITI Limited said, “I am delighted to take over as CMD of ITI Limited. ITI Limited has a rich legacy of being the first PSU of independent India and is now part of Indian technological folklore where almost every household used to possess a telecom handset manufactured by ITI”.

Speaking on the road that lay ahead, he said “I am delighted to join a Company which has PAN India presence and one which has the potential to be a top-notch Company in telecom domain. Having looked at the state-of-the-art infrastructure ITI Limited has and its deep telecom manufacturing expertise, I am looking forward to be a part of this exciting transformation process of ITI Limited. I would put my heart and soul to ensure that ITI surges ahead banking on ‘Atmanirbhartha’ and ‘Make-in-India’ platforms. The responsibility I have been entrusted is very challenging and I look forward to add value and lead this team of committed professionals.”

Further Shri Rajesh Rai said, “My focus area will be to ramp up production and do whatever it takes to increase revenue of the Company and make it one of the best places to work with for employees”.

Shri Rajesh Rai brings a fresh and renewed energy to ITI Limited as his illustrious career demonstrates that wherever Shri Rajesh Rai took charge, he has left an indelible mark by adding lasting value.

Shri Bijoy Kumar Nath, DDG (SU) and Shri Hemendra K Sharma, Director (PSU-II) Visits ITI Limited

Shri Bijoy Kumar Nath, DDG (SU) and Shri Hemendra K Sharma, Director (PSU-II) from DOT, Ministry of Communications, GoI visited ITI Corporate Office on January 20, 2023. During the visit, the DoT Officials held discussions with Shri Rakesh Chandra Tiwari, CMD, ITI Limited, Shri Rajeev Srivastava, Director (Finance), and Senior Officers and reviewed the status of ongoing projects of the Company.



Study Visit of the Standing Committee on Communications and Information Technology (2022-23) to Hyderabad, Bengaluru, Pune and Mumbai from January 19 to January 24, 2023

A study visit of the Standing Committee on Communications and Information Technology (2022-23) to Hyderabad, Bengaluru, Pune and Mumbai was organized from January 19 to January 24, 2023. As part of the study visit, the Standing Committee Members of Parliament, Shri Kartikeya Sharma, Shri Karti P Chidambaram, Shri Sanjay Seth, Dr. John Brittas, Dr. Anil Agrawal and Shri Nishant Mehra, Deputy Secretary, Shri Arjun Choudhry, Executive Officer and other Standing Committee Members under the Chairmanship of Shri Prataprao Jadhav visited Taj Hotel, MG Road, Bangalore on January 21, 2023.



During their visit they held discussions on the subject 'Review of Indian Telecom Industries (ITI) and its modernization' with Shri Bijoy Kumar Nath, DDG (SU) and Shri Hemendra K Sharma, Director (PSU-II) from DoT, Ministry of Communications, GoI and Shri Rakesh Chandra Tiwari, CMD, ITI Limited, Shri Rajeev Srivastava, Director (Finance), and Senior Officers from ITI Limited.



Shri Uma Shanker Pandey, Adviser and OSD to Member (Services), DoT Visits ITI Limited

Shri Uma Shanker Pandey, Adviser and OSD to Member (Services), DoT, Ministry of Communications, GoI visited ITI Limited on January 23, 2023. During the visit to ITI Corporate Office, a meeting was organized to review the progress of ongoing projects. A presentation was made highlighting the performance of the Company and status of ongoing projects in the presence of Shri Rajeev Srivastava, Director (Finance), and Senior Officers.



Shri Uma Shanker Pandey also visited ITI Bangalore Plant and inspected the facilities of the plant at Telecom Testing Lab in the presence of Shri Rajeev Srivastava, Director (Finance), Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant and Senior Officers.

ITI Limited Participates in Aviation Exhibition held during Aero India Show 2023

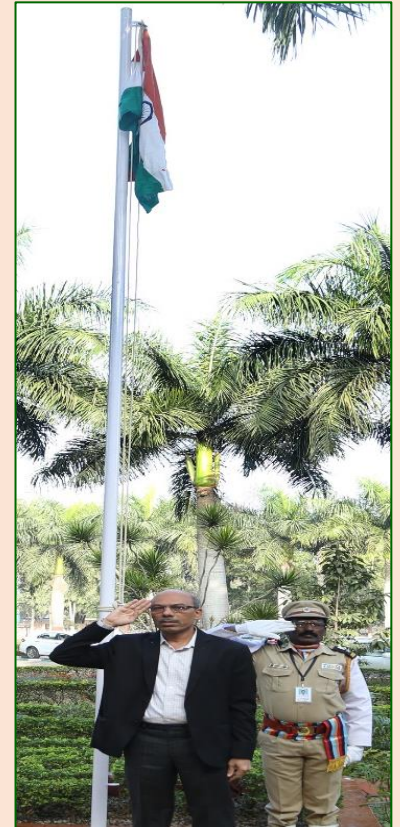
An Aero India Show 2023, the biggest aero show in Asia was organized by the Ministry of Defense's Defense Exhibition Organization with the theme 'The Runway to a Billion Opportunities' at Air Force Station, Yelahanka, Bengaluru from February 13 to February 17, 2023. An aviation exhibition was also organized during the event. ITI Limited participated in the exhibition and showcased its spectrum of Products and Services like Encryptors for Defense, OFC, HDPE Duct, Solar Panels, Telecom product portfolio of 4G RAN, GPON, EVM's, Laptops, Smash PCs and Data Centre under 'Aatmanirbhar Bharat', 'Make in India' and 'Digital India' initiatives of GoI at Hall H, Stall No. HR4.4 A in the event.



ITI Limited Celebrates 74th Republic Day

ITI Limited celebrated nation's 74th Republic Day with great fervor and enthusiasm at its Corporate Office and across Manufacturing Plants/Units on January 26, 2023. Shri Rakesh Chandra Tiwari, CMD, ITI Limited hoisted the national flag in the presence Shri Rajeev Srivastava, Director (Finance), Shri B. Kasiviswanathan, CVO, Senior Officers, representative of Employees' Union and Officers Association, Officers, Employees & family members at its Corporate Office, Bengaluru.

Speaking on the occasion, Shri R C Tiwari extended his warm greetings to the gathering. He paid tributes to all the martyrs who sacrificed their lives to make our country Independent and the members of the Indian Constituent Assembly for adopting the constitution on 26 November 1949 which came into effect on 26 January 1950 making India democratic republic. Shri R C Tiwari also highlighted the status of ongoing projects, urged all the employees to execute the orders to meet the set targets for the year 2022-23 and take challenges to achieve new milestones, thereby contributing to nation building.



On the occasion, the performance awards were presented to the Officers and Employees for their outstanding contributions to the Company by Shri R C Tiwari, Shri Rajeev Srivastava and Shri B. Kasiviswanathan.

Shri Rajesh Rai, CMD, ITI Limited Visits ITI Palakkad Plant

Shri Rajesh Rai, CMD, ITI Limited visited ITI Palakkad Plant on March 13, 2023. He was welcomed by Shri K V Nagaraj, GM-PKD, Unit Head, ITI Palakkad Plant and Senior Officers of the plant. During the visit, Shri Rajesh Rai inaugurated 1 MW Grid Connected Solar PV Power Plant. Shri K V Nagaraj gave a brief of ITI Palakkad Plant, highlighted the performance of the plant and future business opportunities.



Shri Rajesh Rai addressed the employees and urged them to execute the orders to meet the set targets. Shri Rai also held discussions with representatives of Employees' Union, Employees' Association and Officers' Association.

Shri Rajesh Rai, CMD, ITI Limited Meets Shri Arvind Kumar Sharma, Minister for Energy & Urban Development, Government of Uttar Pradesh

Shri Rajesh Rai, CMD, ITI Limited met Shri Arvind Kumar Sharma, Minister for Energy & Urban Development, Government of Uttar Pradesh at Lucknow on March 21, 2023. During the meeting, Shri Rajesh Rai held discussions with Shri A



K Sharma and gave an overview of the Company, insights of its Products and Services produced at Manufacturing Plants/Units. Shri Rai also deliberated about the potential market opportunities for Company's products which can be utilized in the State of UP.

Shri Satinder Kumar Jain, Sr. DDG (SU), DoT Visits ITI Limited

Shri Satinder Kumar Jain, Sr. DDG (SU), DoT, Ministry of Communications, GoI visited ITI Limited on April 15, 2023. He was welcomed by Shri T S Sudhakar, GM-B and R&D, Unit Head, Bangalore Plant and Senior Officers at ITI Bangalore Plant. During the visit, Shri Jain was taken around the facilities of Bangalore Plant at SMT Line, 4G, PCB, HDPE, Telecom Testing Lab, 3D Printing, R&D, Data Centre and Startup Hub Vinyas. He held discussions with Management Officers of the plant.



Shri Satinder Kumar Jain also visited ITI Corporate Office. Shri Jain was welcomed by Shri Rajesh Rai, CMD, ITI Limited in the presence of Shri Rajeev Srivastava, Director (Finance), Shri Rakesh Chandra Tiwari, Director (Marketing), Smt Jeyanthi S, Director (HR) Additional Charge, Smt Vasanthi R, Director (Production) Additional Charge and Senior Officers. A meeting was organized to review the progress of ongoing projects. A presentation was made on the overview of the Company. On the occasion, Shri Rajesh Rai, CMD, ITI Limited highlighted the progress of ongoing projects.



Shri Rajesh Rai, CMD, ITI Limited Visits ITI Bangalore Plant

Shri Rajesh Rai, CMD, ITI Limited visited ITI Bangalore Plant on March 3, 2023. He was welcomed by Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant in the presence of Senior Officers, Employees, representatives of Employees' Union and Officers' Association. During the visit, he held discussions with Management Officers and inspected the facilities of the plant at EVM's Hangar, New PCB Plant, SMT Line, R&D, Telecom Testing Lab, Data Centre and Startup HUB.



ITI Limited Celebrates International Women's Day 2023

ITI Limited celebrated International Women's Day 2023 with the theme is "DigitALL: Innovation and technology for gender equality" on March 9, 2023. As part of Women's Day celebrations slew of competitions like passing the ball, bombing the city, rangoli and fashion & talent show were organized for women employees of ITI Bangalore Plant, Corporate Office, and NS Unit at ITI Bangalore Plant from March 4 to 7, 2023. To mark the celebration of International Women's Day 2023, a function was organized at ITI Bangalore Plant on March 9, 2023. Shri Rajesh Rai, CMD, ITI Limited presided over the function in the presence of Shri Rajeev Srivastava, Director (Finance), Smt Jeyanthi S, Director (HR) Additional Charge, Smt Vasanthi R, Director (Production) Additional Charge, Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant, Special Guest, Dr. Savitha Rani, Smt Rekha Rai and Senior Officers and Women Employees. The event was inaugurated by the dignitaries by lighting the lamp in the presence of Senior Officers, Women Employees, representatives of Employees' Union and Officers' Association.





On the occasion, Shri Rajesh Rai shared his thoughts on the theme and spoke about the essence of equity that seeks to uphold in the current scenario, and contribution of women to family, society and nation.



Smt Rekha Rai said, "A woman is always a source of inspiration for the family, she plays an immense role at home, office, regardless where she works, she is an achiever and contributes to the society".



Smt Vasanthi R spoke about role of women, their rights and empowerment, and Post Covid 19 Pandemic all are given equal opportunities to contribute to the society due to digitization and innovation.



Smt Jeyanthi S emphasized on the theme and said, "Women employees at ITI are empowered and contributing to the growth of the Company in their individual capacities and excelling in their respective fields".



Shri Rajeev Srivastava spoke about empowerment of women, their important roles at ITI and he informed most of the departments are headed by them, they are succeeding and demonstrating their abilities and contributing to the growth of the Company.



Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant spoke about the importance of women in the family, office, their achievements and contributions to the development of society.



Dr. Savitha Rani spoke on the theme, women empowerment, role of women and their commitment to overcome all obstacles in all areas of life in order to achieve significant progress and contribute to the society.

The prize winners of women's day competitions were felicitated by ITI Management on the occasion.

Shri R Shakya, DDG (PM), DoT and Government Director Visits ITI Limited

Shri R Shakya, DDG (PM), DoT and Government Director visited ITI Bangalore Plant on 13/02/2023. He was welcomed by Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant in the presence of Senior Officers. Shri Shakya was taken around the facilities of the plant at Telecom Testing Lab, SMT Line, EVM's Hanger and Data Centre. He held discussions with Management Officers and emphasized the need to market the products and services to the potential customers. He also urged the employees to execute the orders within the time schedules.



ITI Bangalore Plant Dispatches First Consignment of 4G Equipment to BSNL

ITI Limited has set up state-of-the-art manufacturing facility for 4G Equipment at ITI Bangalore Plant. The plant has manufactured 4G Equipment and dispatched the first lot of Radio Access Network (RAN) to BSNL, Chandigarh. The consignment was flagged off by Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant in the presence of Shri Govindaraj, GM-P, Shri Gaurab Dhar, GM (S&M) and senior officers on March 2, 2023. The second lot of Remote Radio Head (RRH) were dispatched to BSNL, Chandigarh on March 20, 2023.



ITI Bangalore Plant Dispatches First Consignment of Irrigation Pipes

ITI Limited has set up state-of-the-art manufacturing facility for High Density Polyethylene (HDPE) Pipes at ITI Bangalore Plant. The plant has entered into an agreement with M/s Mohit Polytech Private Limited for supply of Irrigation Pipes. The first lot of consignment of HDPE Pipes manufactured were dispatched to M/s Mohit Polytech Private Limited. The consignment was flagged off by Shri T S Sudhakar, GM-B and R&D, Unit Head, ITI Bangalore Plant in the presence of Shri Gaurab Dhar, GM (S&M), Senior Officers and representatives of Employees' Union on March 17, 2023.



Shri B Kasiviswanathan, Chief Vigilance Officer Visits ITI Naini Plant

Shri B Kasiviswanathan, CVO visited ITI Naini Plant from March 20 to 21, 2023. He was welcomed by Shri I P Singh, AGM-N, Unit Head, ITI Naini Plant and Senior Officers. During the visit, Shri B Kasiviswanathan inspected the manufacturing facilities and held discussions with Management Officers.



Corporate HR&ED Department Organizes Various Activities

1. ITI Limited has collaborated with Kottakkal Ayurveda Sala for health education to improve and increase employee wellbeing at workplace. Corporate HE&ED Department organized a 'Wellness session on lifestyle diseases' and treatment through Ayurveda and Doctor Consultation on January



25, 2023. Dr. Sumi George from Kottakkal Arya Vaidya Sala spoke about how to maintain positive health, treatment for diseases by eliminating impurities, reducing symptoms, increasing resistance power, reducing stress and getting rid of disease, preventing its future occurrence and ensuring overall wellbeing by

using Ayurvedic treatment during the session. The program was attended by officers and employees from ITI Bangalore Plant, NS Unit and Corporate Office.

2. ITI Limited has collaborated with Dr. Reddy's Foundation for Health Education to create awareness and improve the wellbeing of employees at work place:

- Corporate HR&ED Department organized a 'Wellness session on obesity and risk factors - care and precautions' on January 20, 2023. Dr. P Vamsavardhana Reddy, Consultant Physician, Diabetologist, and Geriatrician spoke about obesity and risk factors, healthy diet plan, and regular physical activity to improve brain health, help manage weight, reduce risk of disease, strengthen bones and muscles, and to improve ability to do everyday activities during the session. The program was attended by officers and employees from ITI Manufacturing Plants/Units through video conference.
- Corporate HR&ED Department organized a 'Wellness Session on Epilepsy (Neurology/Brain), Care & Precautions' on February 24, 2023. Dr. Balaji BS, Neuro Surgeon an Associate Consultant - Neurology & Epileptology Specialist spoke on topics of seizure freedom (no seizures) or free of disabling seizures, improvement in quality of life and increased independence, ability to decrease or stop taking anti-seizure medications during the session. The program was attended by officers and employees from ITI Manufacturing Plants/Units through video conference.

ITI Bangalore Plant Celebrates 132nd Birth Anniversary of Bharat Ratna Dr B R Ambedkar

ITI Bangalore Plant celebrated 132nd Birth Anniversary of Bharat Ratna Dr B R Ambedkar organized by ITI SC/ST Employees' Welfare Association on April 27, 2023 at R&D Conference Hall. To mark the celebration, rich floral tributes were paid to the 'Father of Indian Constitution' by Smt Jeyanthi S,



Director (HR) Additional Charge, Smt Vasanthi R, Director (Production) Additional Charge, Shri B. Kasiviswanathan, CVO, Shri P C Jain, EDR (NSU), Shri T S Sudhakar, GM- B and R&D, Unit Head, ITI Bangalore Plant, Special Guest Shri Mallepuram G Venkatesh, Vice-Chancellor of Karnataka Samskrit University, Writer, Author, and Columnist of

Newspapers in the presence of senior officers, employees, representatives of employees' union and officers' association. The dignitaries spoke about the role of Dr B R Ambedkar in framing Constitution of India, social reforms undertaken and contributions to the Indian Society. Special Guest, Shri Mallepuram G Venkatesh informed that Dr. B.R. Ambedkar was a leading light of knowledge and his thoughts immensely influenced the society as a social reformer, his contributions to drafting the Indian Constitution and fighting for equal rights for the underprivileged and downtrodden are remarkable. The association felicitated ITI Management Officers and the guests in the traditional style.

निगमित कार्यालय, राजभाषा विभाग की (जनवरी-मार्च 2023) तिमाही की मुख्य उपलब्धियाँ इस प्रकार रही:

- 1- माननीय गृह राज्य मंत्री, श्री अजय कुमार मिश्रा जी की अध्यक्षता में दक्षिण एवं दक्षिण पश्चिम क्षेत्रों के संयुक्त क्षेत्रीय राजभाषा सम्मेलन का आयोजन 27 जनवरी, 2023 को त्रिवेन्द्रम में किया गया। जिसमें मुख्य अतिथि के रूप में केरल के माननीय राज्यपाल महोदय उपस्थित हुए। उक्त सम्मेलन में श्री जोनाथन व्हीलर, उप उपबंधक-राजभाषा ने आईटीआई लिमिटेड, पंजीकृत एवं निगमित कार्यालय का प्रतिनिधित्व किया। इस सम्मेलन में दोनों क्षेत्रों के लगभग 900 से अधिक हिंदी से जुड़े अधिकारियों / कर्मचारियों ने भाग लिया। सम्मेलन में वर्ष 2020-21 एवं वर्ष 2021-22 के 64 संगठनों को पुरस्कृत किया गया।



- 2- केंद्रीय हिंदी प्रशिक्षण संस्थान एवं हिंदी शिक्षण योजना, बेंगलूरु के तत्वावधान में आयोजित विभिन्न प्रशिक्षण कार्यक्रमों में आईटीआई लिमिटेड, निगमित कार्यालय के 09 प्रशिक्षार्थियों को प्रशिक्षित किया गया ।
- 3- हिंदी के प्रगामी प्रयोग को बढ़ावा देने एवं कर्मिकों द्वारा दैनांदिन कार्यों में अधिक-से-अधिक हिंदी के प्रयोग हेतु निगमित कार्यालय, राजभाषा विभाग द्वारा दिनांक 30.03.2023 को हिंदी कार्यशाला का आोजन किया गया । कार्यशाला में निदेशक-मा.सं के अलावा लगभग 32 कर्मिकों ने भाग लिया । विशेष अतिथि एवं संकाय के रूप में डी.आर.डी.ओ कार्यालय, बेंगलूरु से डॉ.जी.आर.चौधरी, सहायक निदेशक(राजभाषा) को आमंत्रित किया गया ।



- 4- राजभाषा के प्रभावी कार्यान्वयन की दिशा में आईटीआई लिमिटेड में कुल 223 भौतिक बैठकें आयोजित किए गए जिसमें पूर्णरूप से वार्तालाप हिंदी में किए गए तथा राजभाषा कार्यान्वयन नीति से संबंधित 06 संबद्ध अधीनस्थ कार्यालयों के निरीक्षण किए गए ।

भारत सरकार, गृह मंत्रालय
Government of India, Ministry of Home Affairs
वार्षिक कार्यक्रम 2023-24 ANNUAL PROGRAMME 2023-24
राजभाषा नीति के कार्यान्वयन हेतु निर्धारित लक्ष्य
Targets for the Implementation of Official Language Policy

1 हिंदी में मूल पत्राचार (ई-मेल सहित) Originating Correspondence in Hindi (Including E-Mails)					
"क" क्षेत्र		"ख" क्षेत्र		"ग" क्षेत्र	
क क्षेत्र से क क्षेत्र को From A region to A region	100%	ख क्षेत्र से क क्षेत्र को From B region to A region	90%	ग क्षेत्र से क क्षेत्र को From C region to A region	55%
क क्षेत्र से ख क्षेत्र को From A region to B region	100%	ख क्षेत्र से ख क्षेत्र को From B region to B region	90%	ग क्षेत्र से ख क्षेत्र को From C region to B region	55%
क क्षेत्र से ग क्षेत्र को From A region to C region	65%	ख क्षेत्र से ग क्षेत्र को From B region to C region	55%	ग क्षेत्र से ग क्षेत्र को From C region to C region	55%
क क्षेत्र से क व ख क्षेत्र के राज्य /संघ राज्य क्षेत्र के कार्यालय /व्यक्ति From Region A to offices / individuals in States / UTs of A & B region	100%	ख क्षेत्र से क व ख क्षेत्र के राज्य / संघ राज्य क्षेत्र के कार्यालय व्यक्ति From region B to Offices / individuals in States / UTs of A & B region	90%	ग क्षेत्र से क व ख क्षेत्र के राज्य / संघ राज्य क्षेत्र के कार्यालय /व्यक्ति From region C to Offices / individuals in States / UTs of A & B region	55%
		कार्य विवरण			
			क क्षेत्र	ख क्षेत्र	ग क्षेत्र
2	हिंदी में प्राप्त पत्रों के उत्तर हिंदी में देना / Letters received in Hindi to be answered in Hindi		100%	100%	100%
3	हिंदी में टिप्पण /Noting in Hindi		75%	50%	30%
4	हिंदी माध्यम से प्रशिक्षण कार्यक्रम / Training programme through Hindi Medium		70%	60%	30%
5	हिंदी टंकक, आशुलिपिक की भर्ती / Recruitment of Hindi Typists, Stenographers		80%	70%	40%

	कार्य विवरण	क क्षेत्र	ख क्षेत्र	ग क्षेत्र
6	हिंदी में डिक्टेशन) स्वयं (की बोर्ड पर सीधे टंकण/अथवा सहायक द्वारा / Dictation in Hindi / Direct typing on key-board (Self or by Assistant)	65%	55%	30%
7	हिंदी प्रशिक्षण (भाषा, टंकण, आशुलिपि) / Hindi Training (Language, Typing, Stenography)	100%	100%	100%
8	द्विभाषी प्रशिक्षण सामग्री तैयार करना / Preparing of Bilingual training material	100%	100%	100%
9	जर्नल और मानक संदर्भ पुस्तकों को छोड़कर, पुस्तकालय के कुल अनुदान में से डिजिटल वस्तुओं अर्थात हिंदी ई-पुस्तक, सीडी/डीवीडी, पेन ड्राइव तथा अंग्रेजी और क्षेत्रीय भाषाओं से हिंदी में अनुवाद पर व्यय की गई राशि सहित हिंदी पुस्तकों की खरीद पर किया गया व्यय। Expenditure for the purchase of Hindi books, including digital material i.e. Hindi e-books, CD/DVD, Pen drive & the amount incurred on Hindi translation from English & regional languages, excluding journals and standard reference books.	50%	50%	50%
10	कंप्यूटर सहित सभी प्रकार के इलेक्ट्रॉनिक उपकरणों की द्विभाषी रूप में खरीद / Purchase of all electronic equipment including computers in bilingual form	100%	100%	100%
11	वेबसाइट द्विभाषी हो / Website bilingual	100% (द्विभाषी)		
12	नागरिक चार्टर तथा जन सूचना बोर्डों आदि का प्रदर्शन द्विभाषी हो / Citizen charter and display of public interface information board bilingual	100% (द्विभाषी)		
13	(1) मुख्यालय से बाहर स्थित कार्यालयों का निरीक्षण (% कार्यालयों का) / Inspection of Offices located outside Headquarters (% of Offices)	25% (न्यूनतम)		
	(2) मुख्यालय / कार्यालय में स्थित अनुभागों का निरीक्षण / Inspection of sections at Headquarters/office	25% (न्यूनतम)		
14	राजभाषा संबंधी बैठकें / Meetings regarding Official Language राजभाषा कार्यान्वयन समिति / Official Language Implementation Committee	वर्ष में 04 बैठकें 4 Meetings in a Year (प्रति तिमाही एक बैठक / 1 Meeting every quarter)		
15	कोड, मैनुअल, फर्म, प्रक्रिया साहित्य का हिंदी अनुवाद / Translation of Codes, Manuals, Forms, Procedural Literature	100%		
16	कार्यालय के ऐसे अनुभाग जहां संपूर्ण कार्य हिंदी में हो / Sections of the Offices where entire work to be done in Hindi	40%*	30%*	20%*
	*सर्वजनिक क्षेत्र के उन उपक्रमों/निगमों आदि, जहां अनुभाग जैसी कोई अवधारण नहीं है, "क" क्षेत्र में कुल कार्य-क्षेत्र का 40%, "ख" क्षेत्र में 25%, "ग" क्षेत्र में 15% कार्य हिंदी में किया जाए। 40% in 'A' Region, 25% in 'B' Region and 15% in 'C' Region work may be done in Hindi for those Public Sector Undertakings / Corporations where there is no concept of sections.			

राजभाषा विभाग
निगमित कार्यालय

WRITE TO DOORVANI



The magazine invites contributions from readers and employees to add value to the publication. The editor reserves the right to edit/select/reject the article. Please send your write-ups/ articles/ information/ suggestions to doorvani_crp@itilttd.co.in

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